

# LACLEDE ELECTRIC COOPERATIVE

POLICY NO. E-6

**SUBJECT: MEMBER PRIVACY POLICY**

**POLICY: We will only collect and use information for core business purposes.**

Laclede Electric Cooperative values member privacy. For this reason the Cooperative will collect, use and store the minimal amount of information needed to offer and fulfill our core business purpose of providing electric services to our members. We will be lawful and fair to the individual whose data we are storing and will retain only what we need to maintain our relationship with them. This means we will not disclose information for an unrelated purpose without the consent of the individual or by authority of the law.

## **We will strive for Data Quality**

Our ability to successfully implement our business is dependent on maintaining accurate information. We will apply good faith effort to keep member personal information accurate. We will provide a procedure for the member to correct information that is inaccurate due to changed circumstances or other cause.

## **Data Security**

Personal member data will be secured in a manner consistent with good business practices. The Cooperative will be open to the membership about how we use personal data. We will not trade or sell member personal data to third parties. We will not use cookies on our website.

For more information about our privacy practices, members may contact the cooperative at 417-532-3164.

**RESPONSIBILITY: CEO / General Manager, Assistant Manager, Manager of Accounting**

**APPROVED BY BOARD: JULY 27, 2015**

**EFFECTIVE DATE: AUGUST 1, 2015**