

Laclede Electric Cooperative, Inc.

Position Title: First Year Apprentice Lineman

Department: Operations

I. Objectives

- A.** To assure good working relationships with all personnel at the Cooperative.
- B.** Actively promotes safety in all aspects of the organization.
- C.** To recognize the benefits of the member-owner philosophy and to interpret the Cooperative's policies, objectives and the goals to members and the public.

II. Reporting Relationships

- A.** Reports to: District Operations Supervisor
Crew Foremen
Lead Lineman
Service Lineman
Lineman
- B.** Directs: None

III. Results and Duties

A. Organization

- 1.** Follows all direction given by immediate supervisor.

B. Operations

1. Plans

- a.** Carries out assigned daily work schedule.

IV. Performs Personally

- A.** Makes daily report of work in progress and work completed to Crew Foreman.

IV. Performs Personally (continued)

- B.** Makes reports to the District Operations Supervisor or Crew Foreman of unusual line conditions that he observes in his daily routine.
- C.** Works under direct supervision at all times.
- D.** Assists in the installation of underground components.
- E.** Assists in trouble shooting of energized lines.
- F.** Sets, frames and aligns poles and sets anchors under supervision of qualified personnel.
- G.** Assist members of the crew in performance of their work in order to maintain an efficient and safe operation.
- H.** Operates truck and other heavy power equipment under supervision of qualified personnel.
- I.** Digs holes using explosives when necessary being aware of the hazards involved.
- J.** Assists in conversion work as needed.
- K.** Must complete a climbing certification program; this individual will begin climbing deenergized structures only with supervision.
- L.** Complies with all City, State, Federal Laws and Regulations.
- M.** Performs all other duties and responsibilities as may be required by the District Operations Supervisor or Crew Foreman.

V. Specifications

A. Skills and Abilities

- 1.** Must possess good verbal, written and interpersonal communication skills.
- 2.** Must be able to exercise good judgment and act in accordance with Laclede Electric Cooperative policies and practices.
- 3.** Must have some computer skills.
- 4.** Must have the ability to respond to the members needs after hours.
- 5.** Must maintain a valid CDL driver's license.

VI. Education

- A. Must possess a high school diploma or GED.

VII. Experience

- A. Must have a minimum of one year experience.

VIII. Physical, Mental and Visual Effort

- A. While performing the duties of this job, the employee is frequently required to stand, walk, sit, climb, stoop, kneel, crouch or crawl. May occasionally lift up to 75 pounds, more frequently 20 pounds. Vision abilities required by this job include close vision, distance vision, color vision, depth perception and ability to adjust focus.
- B. Work involves all types of weather conditions, the majority of this job will be performed outside in all types of terrain. Exposure to varying temperature conditions including cold below 32 degrees and heat above 100 degrees.
- C. Passing company required physical exam and drug screening.

IX. Relationships

A. Internal

- 1. **All Employees** - To establish a safe, friendly and professional working relationship that is comfortable for all employees.

B. External

- 1. **Members** - To establish a friendly and safe relationship that works toward mutual community well being.